

Cytogenetics Quality policy

Table of Contents

1.	Cross References.....	1
2.	Purpose.....	1
3.	Quality Policy of the North West Regional Cytogenetics Laboratory.....	2

1. Cross References

QP000 002	North West Regional Cytogenetics Unit Quality Manual
MP000 060	Objectives (for the current year)

2. Purpose

To describe the commitment of the Laboratory to the Quality objectives laid out in the policy in line with the requirements of CPA standard

Important note: The complete history of this document including its author, authoriser(s) and revision date, can be found on Q-Pulse	
CONTROLLED DOCUMENT – DO NOT PHOTOCOPY	
Regional Cytogenetics Laboratory	Document printed on 23/07/2009 15:35 by Simon.Patton
Revision 4	Page 1 of 2

3. Quality Policy of the North West Regional Cytogenetics Laboratory

The North West Regional Cytogenetics Laboratory is part of the Central Manchester University Hospitals and Manchester Children's Hospital NHS Trust's St Mary's Directorate and the Clinical Genetics Division and is committed to providing a service of the highest quality.

Our Mission Statement

This Laboratory exists to get the right cytogenetic diagnosis, with the right test carried out on the right patient in an appropriate timeframe using the most relevant technology, and to communicate that diagnosis to the right clinician in the most effective way.

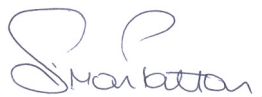
To ensure that our laboratory can deliver the service described above and meet the needs and requirements of our users we will:

- Have a quality management system which brings together all areas of laboratory organisation, including documented procedures, the processes used by the laboratory to produce results and the resources available to deliver our service
- Set annual quality objectives and institute plans to ensure the laboratory delivers the quality of service which this policy describes, within the resources available
- Ensure that all the laboratory staff are familiar with this philosophy and committed to working to ensure our users receive the cytogenetic services they require and that their patients' deserve
- Be committed to the health, safety and welfare of all our staff. Visitors to the department will also be treated with respect and we will seek to ensure their safety whilst they are on site.
- Be committed to good professional practice and conduct as laid out in relevant national best practice guidelines and Trust procedures

The North West Regional Cytogenetics Unit will comply with standards set by CPA (UK) Ltd and is committed to:

- Both staff training and development and to staff recruitment and retention at all staff grades, in order to ensure that we can provide a full and effective service to our users.
- Efficient and effective procurement and maintenance of equipment and other resources which are necessary for the delivery of our service.
- The handling of all specimens in ways which ensure the correct performance of tests is possible on all suitable samples received in the Laboratory.
- Using procedures that will ensure the highest achievable quality in all of the tests we perform.
- Reporting the results of all our tests in ways that are accurate, timely, clinically useful and which preserve patient confidentiality.
- Participating in regular assessment of user satisfaction, external quality assessment and undertaking internal audit in order to produce continual quality improvement
- To comply with environmental legislation (CPA standard A3.1f).

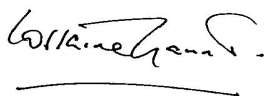
Signed on behalf of the North West Regional Cytogenetics Unit



(Quality Manager)

28/04/08

(Date)



(Head of North West Regional Cytogenetic Unit)

28/04/08

(Date)

Important note: The complete history of this document including its author, authoriser(s) and revision date, can be found on Q-Pulse	
CONTROLLED DOCUMENT – DO NOT PHOTOCOPY	
Regional Cytogenetics Laboratory Revision 4	Document printed on 23/07/2009 15:35 by Simon.Patton Page 2 of 2